



**MEMORANDUM CIRCULAR NO. 1
Series of 2024**

TO : COMMISSION ON HIGHER EDUCATION (CHED)
CENTRAL AND REGIONAL OFFICES
STATE UNIVERSITIES AND COLLEGES (SUCs)
CHED-RECOGNIZED LOCAL UNIVERSITIES AND COLLEGES (LUCs)
PRIVATE HIGHER EDUCATION INSTITUTIONS (PRIVATE HEIs)

SUBJECT: REPEAL OF SECTION 12.3 AND THE RELATED PROVISIONS OF
MEMORANDUM CIRCULAR (MC) NO. 02, SERIES OF 2021 ENTITLED
“GUIDELINES ON THE IMPLEMENTATION OF THE TULONG DUNONG
PROGRAM FOR ACADEMIC YEAR 2020-2021 AND ONWARDS”, AS
AMENDED

RATIONALE

To ensure uniformity and alignment with the UniFAST Memorandum Circular No. 01, series of 2022 or the “Amended Tertiary Education Subsidy (TES) Guidelines of 2022” with respect to the non-requirement of regular academic load as part of the qualifications to TES, considering that the maximum residency rule reflected in Section 3.B.6 of the TES Guidelines already serves as a safeguard to ensure discipline among grantees to finish their programs on time plus a one-year grace period, the following amendments to UniFAST Memorandum Circular (MC) No. 02, series of 2021 are hereby approved and adopted.

SECTION 1. REMOVAL OF REGULAR ACADEMIC LOAD REQUIREMENT. Section 12.3 of UniFAST Memorandum Circular No. 02, series of 2021, as amended by Section 7 of UniFAST Memorandum Circular No. 02, series of 2022 which lists “Failure to enroll a regular load per term, as determined and certified by his/her respective HEI” as a ground for termination of grants is hereby repealed.

SECTION 2. REMOVAL OF INDICATION OF TOTAL NUMBER OF UNITS ENROLLED IN THE LIST OF ENROLLED APPLICANTS. The requirement for participating higher education institutions to submit “certified true copy or electronically-generated copy of the list of enrolled applicants with a total number of units enrolled as provided for in Section 6.2 of UniFAST Memorandum Circular No. 02, series of 2021, as amended by Section 3 of UniFAST Memorandum Circular No. 02, series of 2022 is hereby modified. Participating higher education institutions need only submit “certified true copy or electronically-generated copy of the list of enrolled applicants” without need of indicating the total number of units enrolled.

SECTION 3. REPEALING CLAUSE. All Memorandum Circulars, orders, and memoranda contrary to or inconsistent with any of the provisions of this Memorandum Circular are deemed repealed or modified accordingly.

SECTION 4. EFFECTIVITY. This Memorandum Circular shall take effect at the start of Academic Year 2024-2025.



Approved by the UniFAST Board through UniFAST Board Resolution No. 2024-015 issued in its 46th Regular Meeting on July 19, 2024.

Signed this 19th day of July, 2024.

UniFAST Board

J. PROSPERO E. DE VERA III, DPA
Chairman
Commission on Higher Education
and the UniFAST Board

Attested by:

ATTY. RYAN L. ESTEVEZ, DPA
Officer-In-Charge, Office of the Executive
Director IV
UniFAST Secretariat